

Burgh & Tuttington Parish Council

<https://burghandtuttingtonparishcouncil.norfolkparishes.gov.uk/>
email: clerk.bandtpc@gmail.com

Annual Meeting of the Parishes

Burgh & Tuttington

At 7.30pm on Wednesday May 8th 2024

Tuttington Parish Church

NOTE TO RESIDENTS: This is an open public meeting chaired by the Chairman of the Parish Council. All public are welcome to attend, speak and raise any issues for discussion under General Parish Issues.

AGENDA

1. Welcome and Apologies
2. To approve the minutes of the meeting held 10th May 2023
3. Report from the Parish Council
4. General Parish Issues

This is your meeting please feel free to participate.

Ian Kinghorn
Chairman

1st May 2024

Burgh & Tuttington Parish Council

<https://burghandtuttingtonparishcouncil.norfolkparishes.gov.uk/>

email: clerk.bandtpc@gmail.com

NOTICE OF MEETING & SUMMONS TO ATTEND

THE NEXT MEETING OF BURGH & TUTTINGTON PARISH COUNCIL WILL BE HELD AT TUTTINGTON CHURCH

On the rise of the Annual Parish Meeting on Wednesday May 1st 2024

AGENDA

Members of the public are welcome to attend and may speak during the adjournment.

1. **TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2023/24**
2. **TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
3. **TO RECEIVE & ACCEPT APOLOGIES FOR ABSENCE**
4. **TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL FOR 2019/20**
5. **TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN AGENDA ITEMS**
6. **MINUTES**
To receive, confirm and sign Minutes of the last meetings held on 13th March 2024
7. **INFORMATION ON MATTERS ARISING**
To receive information on any Matter Arising from the Minutes of the previous meeting
8. **REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS**
To receive written and/or verbal Reports from Representatives
9. **TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK**
Adjournment for public discussion
10. **FINANCE AND AUDIT**
 - a) To receive the Internal Audit Report
 - b) To receive the income and expenditure account and balance sheet
 - c) To complete and agree the Annual Governance Statement on the Annual Return
 - d) To complete and agree the Accounting Statement on Annual Return
 - e) To agree that the Council is exempt from full external audit

- f) To note balance of account
- g) To receive an update on bank changes
- h) To agree following payments
 - Norfolk ALC Membership £146.37
 - Norfolk ALC Website £70.00
 - Zurich Insurance TBA- awaiting Zurich e-mail
 - Replacement cheque for Defibrillator £150

14. TO CONSIDER PLANNING ISSUES

To discuss any other planning applications received

15. TUTTINGTON VILLAGE GREEN

To receive an update

16 CLEAN UP AND BLOOM GRANT

- a) To agree process for distribution
- b) To agree any payments for grants requested

17. SAM2

- a) To agree process for installation including date
- b) To agree process for collating and publishing data collected

18. RIVER BURE WATER QUALITY

To receive an update on the water quality monitoring scheme

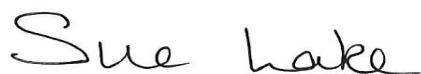
19. DOT.GOV EMAILS

£100 Grant available for dot.gov emails

20. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

21. DATE OF NEXT MEETING

To confirm the date



Sue Lake
Locum Clerk

1st May 2024