

Memorandum of Understanding
between Norfolk County Council (Highways)
and the Parish of *Burgh and Tuttington*, concerning
the use of temporary Speed Awareness Messaging

Due to the combination of the government's Localism Agenda and the increased availability of relevant technology, some Parish Councils have moved towards the purchase of their own temporary Speed Awareness Messaging units (SAM2).

At a time when we are asking individuals and communities to share responsibility for casualty reduction this is a positive development, but there are some issues that need to be clarified.

The unit will be deployed by temporarily fixing it on a bracket on either an existing or new column. This means the following issues must be addressed by both parties:

- Safety of operators on the highway
- Suitability of location
- Time deployed at location
- Saturation effect of over-use
- Risk of 'over-signing' the environment

To address these issues both parties must sign this Memorandum of Understanding, which will be valid from the date of signing. Norfolk County Council reserves the right to withdraw from the agreement and at all times retains the authority to act upon all matters relating to the Highway.

In relation to the deployment of Speed Awareness Messaging units in the in the Parish, **Norfolk County Council** will:

- Undertake a risk assessment of all selected sites
- Discuss and agree the risk assessment results with a representative of the parish council
- Keep a copy of the risk assessment on file and review it as appropriate
- Monitor the deployment of the signs

In relation to the deployment of Speed Awareness Messaging units in the Parish, **the Parish** will:

- Select suitable sites for deployment
- Engage in the risk assessment process
- Ensure all parish representatives are trained / briefed in the use of the equipment
- Not deploy post mounted equipment for more than 4 weeks at one site (not to return within 8 weeks)
- Ensure that full consideration is given to highway safety at all times

Authorised sites:

- Site 1. North of Common Lane/Banningham Road junction, Tuttington. New post to be installed on east verge.
Map coordinate: approx. 52.797932, 1.300632
- Site 2. North of Beck Lane, Norwich Road junction, Tuttington. Existing triangular junction sign on west verge.
Map coordinate: approx. 52.796027, 1.300811
- Site 3. The Street, Burgh-next Aylsham, new post on the south verge to be installed adjacent to wall just west of the entrance to Burgh Mill.
Map coordinate: approx. 52.778615, 1.292734
- Site 4. The Street, Burgh-next Aylsham, east of the Bure bridge, new post to be installed on the north verge in a suitable place before or after the entrance to the Old Manor.
Map coordinate: approx. 52.779412, 1.285759
- Site 5.

The Parish Council will be responsible for all liabilities relating to the mounting and operation of this equipment.

Signed:

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On behalf of the Parish Council of *Burgh and Tuttington*

Signed:

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On behalf of Norfolk County Council

Date: