

# Burgh & Tuttington Parish Council

<https://burghandtuttingtonparishcouncil.norfolkparishes.gov.uk/>

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## NOTICE OF MEETING & SUMMONS TO ATTEND

### THE NEXT MEETING OF BURGH & TUTTINGTON PARISH COUNCIL WILL BE HELD AT TUTTINGTON CHURCH

**At 7.30pm on Wednesday September 20<sup>th</sup> 2023**

## AGENDA

Members of the public are welcome to attend and may speak during the adjournment.

- 1. WELCOME**  
To welcome members and public
- 2. APOLOGIES FOR ABSCENCE**  
To receive and accept Apologies for Absence as previously notified to the Parish Clerk
- 3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations
- 4. MINUTES**  
To receive, confirm and sign Minutes of the last meetings held on 12<sup>th</sup> July 2023
- 5. INFORMATION ON MATTERS ARISING**  
To receive information on any Matter Arising from previous meetings not listed elsewhere on the Agenda
- 6. REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS**  
To receive written and/or verbal Reports from Representatives
- 7. TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK**  
Adjournment for public
- 8. FINANCE**
  - a) To note balance of account

- b) To receive an update on bank changes
- c) To agree payments
  - £402.19 Mrs S Lake
  - £100.55 HMRC

**9. TO CONSIDER PLANNING ISSUES**

To discuss any planning applications received

**10. HIGHWAY ISSUES**

- a) To agree funding for the SAM2 signs including a contingency
- b) To agree who will purchase the SAM2 sign
- c) To agree locations for SAM2 signs as set out in the draft Memorandum of Understanding
- d) To agree who will liaise with Highways
- e) To consider any schemes for Parish Partnership 2024/25

**11. PARISH CLERK**

- a) To agree the contract for Sue Lake
- b) To receive any update on payment to previous clerk

**12. LAND IN THE PARISH**

- a) To confirm ownership as discussed at the July meeting
- b) Tuttington Green – mowing and responsibilities

**13. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

**14. DATE OF NEXT MEETING**

To confirm the date



Sue Lake  
Parish Clerk

7<sup>th</sup> September 2023