

Agenda for Annual Meeting of the Parish followed by the Annual Parish Council Meeting

You are summoned to the annual meeting of Burgh and Tuttington Parish Council on Thursday 6th May 2021 to include the Annual Meeting of the parish @ 7.30pm. Via Zoom. Members of the public are welcome to attend and may speak during the adjournment.

Annual Meeting of the Parish 06/05/2021

1. Welcome
2. Review of previous meetings
3. Issues raised from the floor
4. Future arrangement for annual meeting of the parish

Annual Meeting of the Parish Council 06/05/2021

- 1) Chairman's opening of annual meeting of the parish council
- 2) Apologies
- 3) Election of chairman and Vice Chairman
- 4) Declaration of interests
- 5) Future dates
- 6) District Councillors
- 7) Adjournment for public discussion
- 8) Review of policies
 - a) Parish Insurance
 - Motion to continue with Zurich
 - Motion to seek alternative insurer
 - b) Risk Policy
 - Motion accept existing policy
 - Amend policy
 - Defer decision
 - c) Behaviour
 - Motion endorse existing policy
 - Motion amend existing policy
 - d) Complaints
 - Motion endorse existing policy
 - Motion amend existing policy
 - e) Website
 - Motion endorse existing policy
 - Motion amend policy
 - f) GDPR
 - Motion endorse existing policy
 - Motion amend policy
 - g) New version of Model Standing Orders circulated
 - Motion Endorse annotated version
 - Amend new version
 - h) Equal opportunity and Diversity Policy (NEW)
 - Motion Adopt policy
 - Motion Amend policy
 - i) Financial Regulations (NEW)
 - Adopt regulations

- Amend Regulations
- j) Homeworking Policy (NEW)
 - Motion Adopt Policy
 - Amend Policy
- k) Employment Policy (NEW)
 - Motion Adopt Policy
 - Motion Amend Policy

- 9) Chairman's report
- 10) Report on Burgh memorial seat and Tuttington seat
- 11) Minutes of the previous meeting 10/03/2021
 - i. Matters arising
 - ii. Tuttington Village Green
 - iii. Village Gateways
 - iv. Village SAM system
- 12) Clerk's Report
- 13) Correspondence
- 14) Planning
- 16) Finance.
 - a. End of year account
 - Motion to accept end of year accounts
 - b. AGAR forms
 - Motion to sign off AGAR forms
 - c. Auditors report
 - Motion to accept internal auditor's report and express the council's thanks
- 17) Future planning: Motion to bring the results of any discussion to our next parish council meeting.
- 18) Report on meetings attended.
- 19) Any Other Business to be notified in advance to clerk
- 20) Dates of next meetings:
- 21) Meeting closed @
Zoom protocols will be circulated on the parish website and noticeboards

Joseph Winterbourne Parish Clerk Burgh and Tuttington Parish Council 29/04/2021.

Ian Kinghorn is inviting you to a scheduled Zoom meeting.

Topic: Burgh and Tuttington Parish Council

Time: May 6, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/94225124669?pwd=bC9hZWQ4dkdsUkVSZFhYWXNPSGVuUT09>

Meeting ID: 942 2512 4669

Passcode: 330162