

Minutes of the meeting of Burgh and Tuttington Parish Council Meeting to include AGM held on Monday 12/05/14 in Tuttington Church at 7.30 p.m.

There were 4 residents present.

Present; Mr D Papworth, Richard Llewellyn, Mrs C Taylor, Mr Frank Hurrell, Mr D Harrison, (Councillor) PCO Brian Levy and Mr J Winterbourne (clerk)

1. The Clerk welcomed Parish Councillors, District Councillor CPO Brian Levy and members of the public to the Parish Meeting to include the AGM.
2. Nominations were sought for the election of officers:
 - a. Chairman Mr D Papworth
 - i. Proposed Mr R Llewellyn Seconded Mr F Hurrell
 - b. Vicechairman Mrs Rosemary Topping
 - i. Proposed Mr D Papworth Seconded Mr R Llewellyn

The new chairman took over the meeting.

Adjournment to the AGM.

- a. Presentation of accounts. The accounts were presented with a short explanation.
- b. Chairman's Report: The chairman deferred to Clerk's report. The parish council has met four times since the last AGM. All meetings were quorate and we benefitted from the continued support from our District and County Council member Mr Harrison and from CPSO Mr Brian Levy. We have been fortunate in having no serious contentious issues to deal with. As a council we have continued to deal with parish matters such as the possible need for a Parish Plan. After considerable discussion on two occasions one with Mr Squires in attendance, the council decided not to pursue that option at this stage. We also met as council to examine the safety implications of the current Burgh / A 140 junction. It was felt that future planned housing developments might alleviate some of the problems. The Joint Core Strategy documents were received. Potholes remain an ongoing issue though it was noted that both potholes and ditches have been addressed during the year. The ponding that occurs near Heath Cottages has improved. The Chairman and Clerk attended the Annual Parish Forum on the *Financial Challenges facing Councils* which proved very stimulating. The council dealt with planning issues as they arose and no difficulties were experienced.
- c. Report on Burgh Memorial Seat: All neat and tidy.

Return to normal Parish Meeting

3. There were 1 apologies for absence Mrs Rosemary Topping

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4. The minutes for 10/02/14 had been circulated. They were unanimously accepted and signed by the chairman.
 - a. Matters arising: The chairman referred to the good work completed by Highways committee especially in view of the recent painting of the guide rails at the junction of A140/Aylsham road.
 - b. Concerns were raised over the bend known as Symons corner re the speed of traffic and the fact that the hedgerow is overgrown making visibility difficult.
 - c. The biomass plant at Scottow plant attracts a concentration of farm vehicles because of the short harvesting window.
 - d. Reference made to the notification of interest for a windmill. No action to be taken.
 - e. The need to collect peppercorn rent for the field in Burgh was noted. Mr Grix to be contacted.
 - f. The path from Cradle Bridge in Burgh towards Brampton was discussed. The clerk had photos showing the difficulty of navigating the path. Mrs Topping had attended a forum.
5. Clerk's Report: As per AGM
6. Correspondence
 - a. Some general promotional literature.
 - b. Emails had been circulated.
 1. Proposal for biomass energy plant Aylsham. Concerns were raised and communicated to planning re the possible use of Tuttington as an access route.
 - c. Burgh & Tuttington Crime report. Details expanded on by PCO Brian Levy. Emphasis placed on safeguarding garden furniture and equipment.
7. Planning: 1 planning notices had been received re the Mill at Burgh. The Parish Council had supported the planning application. There are no open cases for Burgh and Tuttington. There are no outstanding planning or enforcement notices.
8. Finance

Following on from our previous discussions, everything remains on track. Clerk is concerned about RTI but will see how it unfolds. Our accounts are audited locally by Mr D Cooper a

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chartered accountant at no costs. I would like to publically express our thanks to him for auditing our accounts for our AGM in May. PAYE: Real Time Information will now apply. The clerk is still coming to terms with this. Communicating with HMRC is proving difficult. The clerk is still searching for a way to send tax owed online.

Reminder that the balance in the Parish account includes £895 grant from Broadland District Council.

9. ADJOURNMENT FOR PUBLIC DISCUSSION

- a.* Our local and District Councillor Mr David Harrison brought the parish council up to date.
 - i.* A47 Peterborough to Yarmouth roadworks now in top six road projects. The large interchange at Postwick on the A47 has received planning approval. The planning application for the Northern Distributor Route has been approved and will now go out to full enquiry which will last for one year. If approved, the scheme will start in the early part of 2015.
 - ii.* The Cabinet system has been changed to a committee system. 5 committees will run for 5 years as part of the Localism Act.
 - iii.* The Incinerator at Kings Lynn has been abandoned. It will be legally cancelled 16/05/2014. Future development of the site will be sought.

10. Report on meetings attended: No current updates.

11. Any Other Business: None

12. Dates of next meetings for 2014. Future dates of meetings 15th September 2014 and 8th December 2014.

There being no further business the meeting closed at 8:35 p.m.