

Minutes of the meeting of Burgh and Tuttington Parish Council Meeting held on Monday 09/12/13 in Burgh Reading Room at 7.30 p.m.

There were 10 residents present.

Present; Mr D Papworth, Mrs Judith Holloway, Mr F Hurrell, Mrs C Taylor, Mr D Harrison (Councillor) and Mr J Winterbourne (clerk)

1. The Chairman Mr D Papworth welcomed members of the Parish Council and public
2. There were 2 apologies for absence Richard Llewellyn Brian Levy PCSO
3. The minutes for 09/09/13 had been circulated. They were unanimously accepted and signed by the chairman.

Matters arising:

- a. Paper Bank in Burgh: After discussion it was decided not to ask for its reinstatement as changes in recycling collection were about to come in.
4. The Chairman proposed running the Neighbourhood Plan and Public discussion together.
 - a. The previous meeting with Richard Squires was summarised. The background to Neighbourhood Plans was explained. The meeting at Broadland Council offices was summarised. The general impact of Community Infrastructure Levy was explained. A wide ranging discussion took place involving members of the public, Parish Councillors and our Local and County councillor Mr David Harrison. There was no mandate to complete a Neighbourhood Plan.
 - b. Other Issues in the general discussion.
 - i. The need for a peppercorn rent for the land in Fairfields Way was raised.
 - ii. Banningham Road at the entrance to Tuttington Hall seems in particularly bad state.
 - iii. Problem with road signs at the junction of Wood Lane and The Street in Burgh also Church Lane Burgh and Aylsham Road in Tuttington.
 - iv. Ponding outside Heath cottages.
 - v. Potholes in Beck Lane
 - vi. Pull offs between Tuttington and A140 very degraded.
5. Clerk's Report:

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- i. Consideration of future budget proposals has taken up most of the time since our last meeting. The Chairman and I attended one of the Parish Forums mentioned in the last minutes. The thrust of the meeting was that as the national government continues to cut County grants, County Councils can no longer pass any subsidies to District Councils hence Parish Precepts are now directly reflected in the Council Tax bills. Further, the June 2013 Comprehensive spending Review means a 10% cut from Local Government spending in general and a 15% cut in Broadland's provisional 15/16 settlement. Finally should the Parish ever qualify for a New Homes bonus there would be an automatic cut of up to 35% to fund the new Local Enterprise Funding.
- ii. A further consideration is the Community Infrastructure Levy. The levy will apply to all new building work including extensions. The levy is £50 per square metre in rural areas. The impact on Parish Councils is felt through the application of a formula which would see 15% of the local levy returned to Parish councils if there is no Neighbourhood Plan and 25% returned if there is a Neighbourhood Plan in place.
- iii. Finally changes are in the pipeline for recycling. It proposed to increase the variety of items that can be recycled directly from the home. This may affect existing recycling banks – paper, cans, bottles, clothes.
- iv. Highway Rangers have been and carried out a number of minor improvements. There are already a number of potholes for their next visit.
- v. A resident has reported a mattress dumped in Wood Lane.

6. Correspondence

- a. Some general promotional literature.
- b. Emails had been circulated.
- c. Norfolk Age Concern has written asking for a donation. All charitable donations are left to individual discretion.
- d. Our insurer, AON, have sent guidelines on Snow Clearance, Salting and Gritting. – essentially- leave it to the council.
- e. Parish Pages have arrived - distributed.
- f. Parish Precept form has arrived - will cover it under Finance.
- g. There is a polling station review taking place but there is no change proposed for Burgh & Tuttington.

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7. Planning: No planning notices had been received. There are no open cases for Burgh and Tuttington. There are no outstanding planning or enforcement notices. But there has been a notice of Opinion for a Wind turbine on Burgh Farm. We are not asked for our opinion yet.

8. Finance

Following on from our current discussions. We must agree the Parish Precept for 2014/15. The Parish accounts have been brought up to date and the following cheques have been prepared.

Parish Clerk Salary £572, HMRC 143, Expenses £156, Poppy appeal (wreaths) £34, Burgh churchyard £120 and Tuttington churchyard £120.

Because our accounts are under £10000 we are no longer charged by our external government appointed auditors. Our accounts are audited locally by Mr D Cooper a chartered accountant at no costs. I would like to publically express our thanks to him and ask him again to audit our accounts after our AGM in May.

Our Expenditure in 12/13/was £1600.96. Our expenditure so far this year £1471.25. to include all cheques presented this evening.

We could keep the Parish Precept at £1600 and meet all our current commitments. If we choose to go forward with a Neighbourhood Plan at any time, we may need to increase the Parish Precept or be willing to commit some of the £895 we received as part of the local housing subsidy we received as a result of the houses that were built in Vicarage Row.

PAYE: Real Time Information will now apply.

9. ADJOURNMENT FOR PUBLIC DISCUSSION

- a. Dog fouling is still an issue.
- b. Path beyond Cradle Bridge still an issue.

10. Report on meetings attended.

- a. The Chairman and Parish Clerk attended the County Forum. Details were covered in the earlier report.
- b. Extract from Bure Navigation Trust meeting for distribution: Clerk to write letter of support.

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11. Any Other Business:

- a. Path from Brampton to Oxnead was discussed. Letter of support to Brampton Parish Council supporting the reinstatement of the footpath to be sent.
- b. Reflectors and railings on the road into Aylsham had been damaged by a lorry.

12. Dates of next meetings for 2014. Future dates of meetings for the notice board February 10th 2014, AGM May 12th 2014, 15th September 2014 and 8th December 2014.

There being no further business the meeting closed at 9.05 p.m.