

# Minutes of Burgh and Tuttington Parish Council Meeting held in Tuttington Church at 7.30 p.m. on 07/09/2015

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There were 5 residents present.

Present; Mrs Caryl Taylor, Mrs Judith Holloway, Mrs Rosemary Topping, Mr Richard Llewellyn and Mr J Winterbourne (Clerk)

Mrs Rosemary Topping took charge of proceedings and welcomed Parish Councillors and members of the public to the Parish Meeting.

1. There were 4 apologies for absence: PCSO Brian Levy, Mr David Papworth, Mr Colin Piggott and Mr Frank Hurrell.
2. The minutes for 18/05/2015 had been circulated. Richard Llewellyn's name had been missed off those present and was added. They were accepted and signed by the Vice-Chairman.
3. Matters arising:
  - a. Highways: Have been in touch re hedges. Responsibility rests with individual land owners. Position complicated by restrictions on farmers. Individuals have been approached and have responded. Fingerpost at Junction Norwich Road / Aylsham Rd still needs replacing.
  - b. Wherry Housing: The digester still needs emptying every few weeks – sometimes late at night.
  - c. Rangers have been out to attend to potholes. However drain at the lower end of Aylsham Road has still not been fully cleared.
  - d. Anaerobic digester Aylsham: Gone to appeal
4. Clerk's report: This part of the year has been very quiet.
  - a. There has been a Ranger's visit.
  - b. Further work has been done on the parish website. It has been possible to acquire the domain name but there needs to be more work before it can go live. The Domain name was available at a special discount rate of £14.00. I have 'bought' it for the year. Invitations have been sent to District Councillors to attend Burgh and Tuttington Parish Council meetings. Unfortunately, the emails have been rejected as 'permanently rejected'. I have contacted Malcolm Black who assures me I have used the right email addresses but thinks the [burgh.tuttingtonparishcouncil@gmail.com](mailto:burgh.tuttingtonparishcouncil@gmail.com) email address is inserting spaces.
  - c. I have been contacted by Mo Dungar parish clerk for Colby and Banningham seeking a mandate for joint cooperation on SAM systems.
5. Correspondence:
  - a. Some general promotional literature most of which refers to playground equipment.
  - b. Emails have been circulated.

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- c. A record of members interests form was handed out for completion. Councillors were reminded to declare any property and sign in the appropriate places. Some forms were returned for signatures. All have been completed. Copies returned.
  - d. Licencing Act consultation
  - e. Adoption of Development Plan.
  - f. Anaerobic Digester Aylsham – gone to appeal
6. Planning: No planning notices have been received. There are no outstanding planning or enforcement notices.
7. Finance:
  - a. One cheque £30 was presented to cover the cost of audit.
  - b. Parish current accounts. The cheques presented at the last meeting have been processed. Our opening balance is £2245.69 (Reminder that the balance includes £895 grant from Broadland District council and £125 lodged from a village fund raiser. An additional £422 was placed in the account from Tuttington Village BBQ)
  - c. The Precept for £1800 had been received from Broadland.
  - d. Full accounts have been audited by government named auditors.
  - e. Land in Wood Lane rented by Nigel Grix. Thank you letter and new invoice to be sent. Agreement sought for £10.
8. ADJOURNMENT FOR PUBLIC DISCUSSION:
  - a. Concern that the church wall has been grazed by large vehicle. The verge has slowly disappeared. Protective posts requested to help protect the wall and warn large vehicle drivers of its presence.
  - b. The drain outside Tutt Cottage still hasn't been cleared satisfactorily.
  - c. Overgrown hedges are becoming a problem.
  - d. Concern that the bank in front of Swan Farmhouse 8 Banningham Road is being eroded by tractors mounting it.
  - e. Concern expressed that the view for motorists is being impeded by the lack of a second cut at the sharp bend near the end of the Aylsham Road as it approaches the A140.
9. Report on meetings attended:

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10. Any Other Business: None

| Meetings for 2015 | 02/02/2015                     | <b>AGM 18/05/2015</b>        | 07/09/2015                   | 07/12/2015                     |
|-------------------|--------------------------------|------------------------------|------------------------------|--------------------------------|
|                   | Burgh Reading Room @ 7:30 p.m. | Tuttington Church @7:30 p.m. | Tuttington Church @7:30 p.m. | Burgh Reading Room @ 7:30 p.m. |

There being no further business the meeting closed at 8:15 p.m.