

Minutes of Burgh and Tuttington Parish Council Meeting held on Monday 02/02/15 in Burgh Reading Room at 7.30 p.m.

There were 3 residents present.

Present; Mr D Papworth, Mrs C Taylor, Mr Frank Hurrell, Mrs Judith Holloway, Mrs Rosemary Topping, Councillor David Harrison, and Mr J Winterbourne (Clerk)

1. The Chairman welcomed Parish Councillors and members of the public to the Parish Meeting
2. There was 1 apology for absence: PCSO Brian Levy
3. The minutes for 08/12/14 had been circulated. They were unanimously accepted and signed by the chairman.
4. Matters arising:
 - a. New email address burgh.tuttingtonparishcouncil@gmail.com seems to be working.
 - b. Parish council website. The website can be uploaded once financial permission has been given. Permission was given to proceed with the website. Final costings to be presented by the Clerk.
 - c. Sam system. The Clerk was unable to present any firm figures to the chairman by the January deadline. This will continue to be explored. Neighbouring Parish councils had shown firm interest in sharing cost and use. It was felt that this was the most efficient way to tackle concerns over speeding vehicles through the Parish.
 - d. The planning permission for the bio digester in Aylsham was refused.
 - e. Fly tipping: Broadland had been very quick to respond. Matter resolved.
5. Clerk's report: Emails have been distributed and will be commented on under correspondence. Similarly, there had been one planning application. Communication is being addressed. A new email address burgh.tuttingtonparishcouncil@gmail.com has been set up and seems to be working. No more work on the website had taken place partly due to commitments and partly due to the need to finalise pricing. Reminder that we are one parish councillor short. All councillors will need to be elected this year at the same time as the general election. A poster advertising a kind of speed dating / information sharing for prospective councillors had been placed on the noticeboards. Statements of personal / professional interests will also need to be brought up to date. Broadland Council have been contacted about fly tipping in the layby on the Norwich Road. They had responded promptly.
6. Correspondence:
 - a. Some general promotional literature most of which refers to playground equipment.
 - b. Emails have been circulated.
 - c. Poster covering Parish Councillor information has been displayed.
 - d. Parish Pages have been circulated.
 - e. Broadland have changed their bank account details.

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7. Planning: one planning notice had been received re 11 The Street Burgh NR11 6AB. This was fully supported. There are no outstanding planning or enforcement notices.
8. Finance
 - a. The Clerk presented the Parish current accounts. The cheques presented at the last meeting have been processed. Our balance is £2272.69. (Reminder that the balance includes £895 grant from Broadland District council and £250 lodged from a village fund raiser.)
 - b. The Precept form duly signed by the chairman for £1800 has been sent off to Broadland
 - c. Full accounts will be audited and presented at the AGM to be held in Tuttington Church 18/05/2015 7:30 p.m.
 - d. Land in Wood Lane rented by Brian Grix. (Letter prepared and agreed by councillors to be sent to Mr N Grix.)
9. ADJOURNMENT FOR PUBLIC DISCUSSION:
 - a. David Harrison (County and District Councillor) brought us up to date with local events. He commented on the refusal of permission for the anaerobic digester in Aylsham. The council had supported the application as good use of land set aside for commercial development but understood the concerns raised by Burgh and Tuttington parish council concerning increased farm traffic through small villages. There might yet be an appeal.
 - b. The Mill in Aylsham is causing concern. The Mill owners want to expand its use. There is a public right of way which will be safeguarded.
 - c. Housing developments going ahead in Aylsham. Concerns raised over sewerage and general infrastructure e.g. school places, doctors, dentists, nursery places and so on.
 - d. Main problem was setting a budget in light of government cuts. £15million additional cuts this year with a further £120 million cuts to come over the next few years. However, the budget is constructed it is going to be a very difficult few years for everyone. Inevitable that there will be a rise in council Tax in the future.
 - e. NDR progress commented on.

General Discussion
 - f. Excessive surface water by Heath cottages, road drain outside Tutt Cottage blocked leading to surface water running off eventually to Common Lane. Clerk to contact Highways
 - g. Effluent from Vine house running onto road.
 - h. Hedging alongside *The Old Forge* on the Banningham road becoming overgrown making it more difficult to turn left from Aylsham Road. Hedge on the road from Burgh to Aylsham becoming very overgrown. Clerk asked to contact Highways to review growth around the Parish of Burgh and Tuttington. Chairman happy to meet with surveyor to explain locations etc.

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- i. Copy of draft minutes to be forwarded to M Fabb for inclusion in King's Beck Chronicles magazine
 - j. Concern was raised over risk of fire in the Parish. Need to be more proactive. Position of fire hydrants no longer quite as clear (Used to be painted yellow.). Clerk to contact fire service re advice and possible attendance at a Parish meeting by a fire officer.
 - k. Sign to Aylsham missing from the fingerpost at the junction of Aylsham, Banningham and Norwich roads in Tuttington. Clerk to contact Highways.
10. Report on meetings attended: The Clerk and one resident Mr Moore attended a conference on Local Development Plans. This was organised by Mr Squires and had a range of speakers. The attendees included a full range of local councils from small to large. Although extremely informative, it did not throw up any additional reasons to change the decision taken by the parish council when it last discussed the issue.

11. Any Other Business: None

Meetings for 2015	02/02/2015	AGM 18/05/2015	07/09/2015	07/12/2015
	Burgh Reading Room	Tuttington Church	Tuttington Church	Burgh Reading Room

There being no further business the meeting closed at 8:30 p.m.